

CITY OF CAPE TOWN

URBAN MOBILITY

ROADS INFRASTRUCTURE MANAGEMENT

TENDER 212G/2024/25

TENDER DESCRIPTION: SUPPLY AND DELIVERY OF MANHOLE COVERS AND FRAMES, GULLY GRATINGS AND FRAMES (CAST IRON, DUCTILE IRON, MILD STEEL, POLYMER CONCRETE, REINFORCED CONCRETE AND FIBREGLASS REINFORCED COMPOSITE MATERIAL)

**Hybrid Clarification Meeting (In Person and Virtual)
Disaster Risk Management Centre (DRMC)**

09 April 2025 @ 10:00

MINUTES

ATTENDEES:

In Person attendees – see attached signed attendance register

Online attendees – see attached attendance register

NOTES AND DISCUSSIONS	
	Welcome and Overview The Chairperson, welcomed the City of Cape Town officials and the prospective tenderers to the clarification meeting. He noted that the clarification meeting is for 212G/2024/25, Tender Description: Supply And Delivery Of Manhole Covers And Frames, Gully Gratings And Frames (Cast Iron, Ductile Iron, Mild Steel, Polymer Concrete, Reinforced Concrete And Fibreglass Reinforced Composite Material). The Chairperson indicated that the presentation was prepared to highlight pertinent information pertaining to the tender document. It is still the responsibility of the tenderer to ensure that they read and understand the terms and conditions of the tender document. The Chairperson reiterated that the purpose of the clarification meeting is to allow tenderers the opportunity to ask any questions of clarity they might have relating to the tender document. The Chairperson introduced, the framework contract manager and will also co-chair. The meeting was conducted in the form of a presentation comprising of "The Tender" and "The Contract" and agreed that questions will be allowed after each section. The Chairperson reminded tenderers that the clarification meeting is non-compulsory but strongly recommended and those who are present need to sign the in person attendance register. Virtual attendees need to insert their email address, company name and the name of representative in the IM or chat box. The Chairperson mentioned minutes will be take and that in person attendance registered needs to be completed and virtual attendance need insert the detail in the IM platform
	<u>T1 GENERAL TENDER INFORMATION</u> <i>Tender number: 212G/2024/25</i> <i>Tender Description: Supply And Delivery Of Manhole Covers And Frames, Gully Gratings And Frames (Cast Iron, Ductile Iron, Mild Steel, Polymer Concrete, Reinforced</i>

Concrete And Fibreglass Reinforced Composite MATERIAL)

- Tender advertised: 20 March 2025
- Tender closing: 25 April 2025 at 10:00
- Tender box number: 200
- Anticipated award: 4st Quarter of 2025
- Contract period: 36 Months from date of Commencement.
- Queries relating to any issues in these documents may be addressed to SCM, e-mail SCM.Tenders24@capetown.gov.za

Questions

The Tender

(A) In Person;

None.

(B) Virtual Questions

Contractor : clause 2.2.12.5 – page 11 – should the tenderer submit hardcopy of rates and the electronic USB. Is it compulsory?

Line responded it is not compulsory but strongly recommended that both the hard copy and the electronic BOQ (excel) be submitted with a USB. Please refer to Clause 2.2.12 of the Conditions of Tender and C.4.1 Declaration of tendered rates submitted it is allowed to submit electronic BOQ's.

Contractor : if I don't have a certificate can I use the certificate of my supplier/manufacture?

Line responded yes. You may as long as it's valid SANS Certificates for relevant material tendered for.

The Contract

(B) In Person;

None.

(B) Virtual Questions

Contractor : Page 38 - items 4.7, 4.8 and 4.9 and Page 39 – item 4.13, 4.14, and 4.15 are different sizes but the above refers to same drawing No.5.

Line responded, that they will have to review the drawing No.5. Line has reviewed and there are two drawings No.5 for the sizes mentioned above. The current tender 249G has the same items and rates were provided.

Contractor: 11.2.1 page 53: what is the reason for the removing clauses of resin for polymer?

Line responded that it is not removing the clause but replacing wording of unsaturated polyester (UP) resin with resin specifically made for casting. This will not have impact on the quality of polymer material.

	Contractor: How will the quality of products be tested in terms of samples? Line responded, that sample are not required, however supplier is required (quality and testing) to comply with requirements of SANS. SCM has there have their own quality control processes i.e. visual inspection. Contractor: Ductile iron is an imported product mostly from China or Europe, is a SANS certificate required for it as well? Line responded, yes it is compulsory to provide relevant SANS certificate for Ductile iron. Contractor: Will work go to the alternative supplier if the main cannot supply within 7 days of receiving the PO? Line responded, As per clause 5.10 of the Pricing Instruction, if the supplier (main) don't respond to the PO within seven (7) days after PO is issued, City will automatically appoint the alternative supplier. Contractor: with global tariffs increases significantly, can the City assist the supplier in terms of resources besides the annual CPA increases? Line responded, that the City cannot engage directly with the awarded services provided as a third party. It is the responsibility of the tenderer to agree with the rates of their supplier and the tender documents allows for CPA from 2nd year. Contractor: Does the City have a list of material codes and descriptions of the products? Can we receive a list from the City with the codes? Line responded, unfortunately not. The depots will procure via our SAP system and use the material codes and procure items via a PO. It is an internal material code that is used by the SCM stores. All descriptions are listed in the tender document is linked to SAP with the respective material code assigned. Contractor: can we fill documents electronically & sign electronically? SCM: An electronic tender document copy can be provided once proof of payment is submitted. However electronically signed Tender documents are not allowed.
	General The Framework Contract Manager noted that some of the wording in the Form of Offer and Acceptance has been changed and a Notice to Tenderers No.1 will be issued. The Chairperson and Framework Contract Manager thanked everyone for attending the hybrid clarification meeting and wished all tenderers good luck with the completion and submission of the tender document. It was noted that the closing date for submission is 25 April 2025 at 10:00 and no late submissions will be accepted.